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A meeting of the **Overview & Scrutiny Committee** will be held in Virtually on **Tuesday 26 January 2021 at 2.00 pm**

MEMBERS: Mr A Moss (Chairman), Mr K Hughes (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr G Barrett, Mrs N Graves, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell, Mrs S Sharp and Mr T Johnson

AGENDA

1 **Chairman's Announcements**

Any apologies for absence will be noted at this point.

2 **Minutes** (Pages 1 - 13)

To approve the minutes of the Overview and Scrutiny Committee meeting held on 27 October 2020 and 27 November 2020.

To receive an update on progress against recommendations made to the Cabinet and the Council.

3 **Urgent Items**

The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.

4 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

5 **Public Question Time**

The procedure for submitting public questions in writing no later than noon 2 working days before the meeting is available upon request from Democratic Services (the contact details for which appear on the front page of this agenda).

6 **Hyde Housing**

The Committee has invited representatives from Hyde to attend this meeting.

7 **Cabinet Member for Housing, Communications, Licensing and Events Address**

The Cabinet Member for Housing, Communications, Licensing and Events is invited to present his priorities and areas of focus over the coming months and to answer questions from the Committee on progress towards achieving the priorities within his portfolio.

8 **Covid 19 - Progress Covid 19 Recovery Action Plans** (Pages 15 - 82)

The Committee is invited to note the actions achieved to date as set out in the report and appendices, and make any comments to Cabinet.

9 **Asset Management** (Pages 83 - 85)

To receive the report on the Council's built and land assets, and to note the work to date and ongoing mechanism in place for their management and review

10 **Review of the Housing Register and Allocation Scheme Task and Finish Group - Final Report** (Pages 87 - 96)

That the Committee consider the findings of the Task and Finish Group appointed to review the Housing Register and Allocation Scheme and make any comments to Cabinet.

11 **Budget Review Task and Finish Group - Final Report - Oral Report**

The Committee will receive an oral report on the review carried out.

12 **Forward Plan** (Pages 97 - 108)

Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.

13 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

14 **Exclusion of the Press and Public**

There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
 - b) The press and public may view this information on the council's website [here](#) unless they contain exempt information.

NON-OVERVIEW AND SCRUTINY COMMITTEE MEMBER COUNCILLORS SPEAKING AT THE MEETING

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Chairman intends to apply this standing order at Overview and Scrutiny Committee meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Overview and Scrutiny Committee meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.